



From: Group Captain J W Hollowood MCIPD RAF (Retd), Assistant General Secretary

# THE OFFICERS' ASSOCIATION

PATRON  
HER MAJESTY THE QUEEN

*Presidents:*

Air Chief Marshal Sir Michael Graydon GCB CBE FRAeS  
Admiral The Lord Boyce GCB OBE DL  
Lieutenant General Sir Alistair Irwin KCB CBE MA FCMI FInst CPD

*Chairman:*  
Dominic Fisher

*General Secretary:*  
Major General J C B Sutherland CB CBE DL

OA/311

0845 873 7138

17 DEC 2007

14 December, 2007

Guy Crabb  
ODB Group  
Elm House  
Shackleford Road  
Elmstead  
Surrey  
GU8 6LB

Dear Guy,

## FIRST FLOOR MOUNTBARROW HOUSE

It only seems like yesterday that we moved into Mountbarrow House, but in fact we have been here for over eight months now. We have certainly come a long way from those early days of the project when we sent out our contract specification to a short-list of prospective contractors. Looking back, our decision to place the contract with ODB Group was well founded as the whole project moved forward.

During the ensuing months, the office plan evolved through many iterations to accommodate the requirements of not just one client, but three organizations that had come together within one large open plan office. ODB Group responded to those requirements with imaginative suggestions and practical advice based on sound common sense. The liaison between client and contractor was of a high standard, thus ensuring that the whole project moved forward without any delay. Due to some difficulties with the landlord over access, the fit-out phase became a critical path on the project work schedule. Despite some unforeseen problems, the fit-out was completed on time due largely to the efforts of the dedicated on-site manager who was fully committed to the client's vision of how the office should look. We are all very pleased with our new office accommodation which is a quantum leap forward in terms of comfort and efficiency.

We moved in on time and within budget, thanks in no small part to the professionalism of the ODB Group and the team allocated to the OA Project. I would have no hesitation in recommending your services to other organizations.

Yours sincerely

John